

**Stephenville Independent School District
Stephenville, Texas**

**District Site-Based Decision Making Committee Meeting
Minutes for Wednesday, September 14, 2011
2:00 p.m.**

Members present:

Becky Thomas, Adam Phillips, Jana Roan, Vicki Cook, Tyler Kelsey, Goldie Scott, Melissa Parks, Kelli McKinzie, Kelli Roberson, Maria Ortiz, Carline McCullough, Lynn Hamilton, Angela Withers, Tracey Bettis, Lisa Duran, Michelle McNutt, Pat Mewhinney and Kathy Ray.

Dr. Ray opened the meeting by asking everyone to introduce themselves and their position on the committee. Next, Dr. Ray discussed the objectives of the meeting:

- A. to provide an orientation to members regarding the purpose and process of the Site-Based Decision Making Committee and their advisory role on the committee;
- B. to accept nominations for Community and Business Representatives
- C. to review the 2011-2012 District Improvement Plan
- D. to discuss the 2011-2012 Professional Development priorities
- E. to establish the 2012-2013 Calendar Committee and the 2013 Teacher of the Year Committee

An orientation pertaining to the roles and responsibilities of the District Site-Based Decision Making Committee was presented to the members. Next, Dr. Ray asked for nominations for the community and business representative vacancies. She also presented an overview of the 2011-2012 District Improvement Plan.

Mrs. Michelle McNutt presented an overview of the process utilized in identifying professional development priorities for the 2011-2012 school year. She also updated the committee on the progress of the district's curriculum alignment process.

Dr. Ray asked each of the teacher representatives to determine if they would like to serve on the 2012-2013 Calendar Committee or the 2013 Teacher of the Year Committee. Teachers and representatives from each campus, as well as district resource personnel, will serve on the Calendar Committee. One teacher from each campus will serve on the "Teacher of the Year" Committee.

Other topics which were discussed included the new Behavior Unit Teachers and aides, an evaluation of this year's Convocation, the implementation of the Raptor system and the "Employee Personnel Reports" which are being provided to each employee.

Dr. Ray reminded committee members that the next SBDM committee meeting is scheduled for Wednesday, February 15, 2011 at 2:00 p.m. She also told members the 2012-2013 Calendar Committee would be meeting on Wednesday, November 9, 2011 at 2:00 p.m. Dr. Ray thanked the members for their attendance and their input. The meeting adjourned at 3:10 p.m.